



1. Call to Order

President Lori Wohletz called the Board meeting to order at 6.06pm.

2. Members in attendance

President | Lori Wohletz
Vice-President | Ben Axelrod
Treasurer | Brenda Escamilla
Director of Business Development | Jon Weber
Director of Operations | Jess Kottke
Comptroller | Sage Kapaun
Director of Contracts and Compliance | Tim Kuss
Director of Communications | Bree Axelrod
Director of Volunteers | Paul Gulenchyn
Director of Referees and Referee Scheduling | Shaji Varghese
Director of Team Managers | Sarah Metzger
Director of Tournaments | Heidi Hansen
Director of Equipment | Kevin White
Director of Community Outreach | Andy Klassen
Director of Coaching | Arent Hiltermann
Director of Youth Development | Brie Rosga
Admin | Jess Johnson
Secretary | Maria Hed

Absent

Director of Marketing | Eric Werket

Guest

Ann Reynolds

3. Open Session | WSC Membership

- Guest Ann Reynolds outlined her interest, background, and qualifications for the Director of Sponsorship position

4. Welcome and President Update | Lori

- **Votes**

Approve [December Board meeting minutes](#)

Director of Business Development Jon Weber motioned to approve the December Board Meeting Minutes
Director of Volunteers Paul Gulenchyn seconded, everyone agreed, and the motion passed

Approve [January Finance Committee notes](#)

Director of Operations Jess Kottke motioned to approve the January Finance Committee notes
Vice-President Ben Axelrod seconded, everyone agreed, and the motion passed

- **Record Electronic Voting**

Not applicable this month.

- **Open Positions**

Director of Community Outreach Andy Klassen motioned to offer Ann Reynolds the position of Director of Sponsorship

Director of Business Development Jon Weber seconded, everyone agreed, and the motion passed

- **Leadership Transition**

Ben described the next steps for transition of the President, VP and Treasurer roles. The goal is to ensure an orderly, transparent, and thoughtful process.

- **Upcoming Employee Review Process**

Lori has initiated a simple 360 feedback process for the employees who are due their six-month review.

5. DOC Update | Arent



- **Winter Training**

All teams are now in Winter Training, either in pool training or with their individual teams, with consistently high attendance numbers each week, and some coaches helping with additional age groups.

- **Coaching Update**

Several new coaches have been added and are working through the contract and compliance process.

- **Vrijdag Voetbal**

Despite the snowy weather, this was a very successful first event last Friday 21Jan, with over 50 players enjoying the experience, plus some parents and coaches too! There was a very even split amongst all age groups.

- **Hope Fieldhouse**

Several teams are using the Hope Fieldhouse space on Sunday evenings.

- **Wave Academy**

Winter Wave Academy is going very well, with players training every Saturday from 1.30-2.30pm alongside the Winter Skills 2 camp participants. The goal of every session is to get as many touches as possible on the ball in a short amount of time to develop the technical skill of each player at a young age.

6. Admin Update | Jess J

- **Registrations**

Summer Competitive registrations are healthy, and Jess continues to get emails from families to add players to existing teams. Winter Skills 2 Camp has 31 registrants, and Wave Academy Summer registration will open this week.

- **Refunds**

Director of Business Development Jon Weber made a motion to approve a refund request (minus processing fee) from a family with two players who have left Wave but not yet attended practice. Vice-President Ben Axelrod seconded, everyone agreed, and the motion passed

- **TCSL**

At a TCSL Admins meeting last Thursday, Jess learned that for summer 2022 TCSL has scheduled 'Primary Game Nights' based on gender, age and level of play.

7. Business Operations | Jess K

- **Chargebacks and refund requests process**

When received, these requests will be reviewed by the Board and, when approved, Sage will work with Jess J on processing the refunds and updating the system.

- **Uniform Update**

Hoping to schedule a Try-On event in February, when Planet Soccer has received each of the kit pieces.

- **Space Usage at Rosemount Dome and Hope Fieldhouse**

There is not much open space left, and Jess K is working to fill any remaining open timeslots. Tim is working on options for the Rosemount Dome in 2023. We hope to fully plan our 2023 space needs by September 2022.

8. Tournaments Update | Heidi

- **Winter Tournaments**

Decision was made to cancel the 26Feb 5v5 Tidal Wave tournament and focus on the Future Stars Tournament.

- **Future Stars Tournament**

Will open Registration when sanctioning is received. Heidi will work on assembling the committee and setting up meetings.

9. Finance Update | Brenda and Sage

- Sage is continuing to work through the books and update financial documentation, and to research electronic payment options.

- Scholarship balance is healthy – approximately half of the fund has been rewarded.

10. Contracts and Compliance Update | Tim



Working on sponsorship opportunities, coach contracts and will work with Irish Sports Dome when their 2023 fee schedule is ready.

11. Team Manager Update | Sarah

- Seeking Team Managers for a couple of remaining teams.
- Will start TM training earlier next year, to ensure TMs prepared for Dome billing.
- Will create a recorded training presentation that TMs can access at any time.

12. Referees Update | Shaji

Shaji presented the 2022 Referee Training Schedule and pay rates.

13. Community Outreach | Andy

Andy plans to attend some upcoming meetings of the Dakota County Chamber of Commerce.

14. Other Board Updates

Maria updated the Board on COVID-19 exposures.

15. Adjourn

Director of Community Outreach Andy Klassen motioned to adjourn the meeting at 8.25pm
Comptroller Sage Kapaun seconded, everyone agreed, and the motion passed

Next meeting is Tuesday 22Feb at 7pm.

NOTE that this is a change from the originally scheduled 20Feb meeting due to the President's Day holiday.